

# Record Narrated Powerpoint Presentations Using Screencast-o-matic

Required: Computer Microphone \*often built-in to laptop  
Optional: Screencast-o-matic Pro account \$15/year

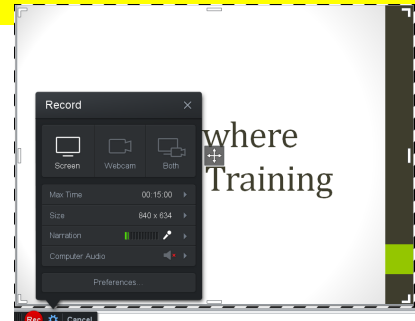
1 Go to <http://screencast-o-matic.com>


2 Click 

**TIP:** You may need to give your browser permission to run Java. Follow the on-screen instructions to do so.

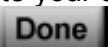
3 A dotted frame will appear.  
Open your PowerPoint Presentation.  
Start the slideshow.

4 Drag the dotted frame around the slide of your presentation.  
This will be the recording area.




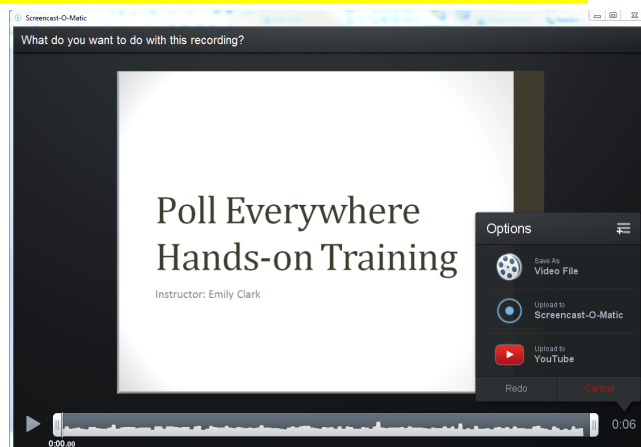
5 To start recording, click .  
The screen will count down 3,2,1, GO!

**TIP:** To quickly toggle between record and pause click Alt-P (Windows) or Option-P (Mac).

6 Narrate your slides, as needed.  
Click  to complete recording.

**TIP:** Screencast-o-matic free version has a 15 minute limit. Upgrade to Pro for longer recordings.

7 A Preview of your video will pop-up.  
Click  to preview it.



8 Click  to save the file to your computer.

**TIP:** Screencast-o-matic free version allows only 1 video to be stored on your hard drive at a time.

9 Upload your video to YouTube, D2L, unbc.ca/video, Vimeo or some other area where your students can access it.

**TIP:** You will likely need to create a free account with one of these services providers.